

Vendor Capabilities Form

This form is designed for you to let our Ampersand Group Members know all of the capabilities of your production facility. Please complete this form below and indicate each and every process that you can facilitate.

Our members will use this database to select vendors based on the capabilities you indicate.

Thank You
The Ampersand Group

Vendor Information Section

Please Select One: *

New Registration

Updating Information

Legal Company Name

DBA Company Name

Federal Tax ID #

Upload W9 Form

Current W9 Forms can be found at: <https://www.irs.gov/pub/irs-pdf/fw9.pdf>

 No file chosen

Web Site

Vendor Contact Information Section

Primary / Sales Contact Person

First

Last

Email

Phone

- -
 ### ### #####

Fax

- -
 ### ### #####

Custom Service Contact Person

 First Last

Email

Phone

- -
 ### ### #####

Fax

- -
 ### ### #####

Upload PDF File of Company Brochure

No file chosen

Your company capabilities / narrative

Vendor Address / Remit To Information Section

Physical Address / Plant Address

Street Address

Address Line 2

City

State / Province / Region

Postal / Zip Code

Country / Region

Remit To Address

Street Address

Address Line 2

City

State / Province / Region

Postal / Zip Code

Country / Region

Vendor Account Number Information - The Ampersand Group

The Ampersand Group Account Numbers

The Ampersand Group provides financial and back-office support to independent dealers across the country.

All of our members market under their own names. We recommend setting up our account in one of these 3 methods

ACCOUNT SETUP METHOD 1 OPTION:

The Ampersand Group
1946 S. Arlington Street
Akron, Oh. 44306

** ALL SHIPPING MUST BE DONE WITH BLIND SHIPPING

** This allows multiple members to use this account.

ACCOUNT SETUP METHOD 2 OPTION:

The Ampersand Group / DBA COMPANY NAME

**ALL SHIPMENTS SHOULD EITHER BE BLIND OR IN THE NAME OF THE DBA

**This will allow only the respective company(member) to use this account.

ACCOUNT SETUP METHOD 3 OPTION:

One other option that some vendors use is to create a Master Account then make Sub Accounts with our members number as the suffix.

The suffixes would be first three numeric digits of the purchase order, that is our identifying method of our member

PLEASE BE AWARE THAT THE AMPERSAND GROUP SHOULD BE VISIBLE TO OUR VENDORS, BUT INVISIBLE TO THE END USER.

All invoices must be sent to invoices@theampersandgroup.com for proper payment. You can send a copy to the member as well but we must receive a copy.

All questions regarding the order, art, color, shipping etc should be directed to the member.
All questions regarding payment and account status should be directed to The Ampersand Group 330-379-0044.

Vendor Comments

Vendor Comments:

Vendor Capability Section

Please indicate each capability that your company can perform

Select The Region You Are Located In *

- | | | |
|--------------------------------------|------------------------------------|--|
| <input type="checkbox"/> Canada | <input type="checkbox"/> China | <input type="checkbox"/> Other |
| <input type="checkbox"/> USA Midwest | <input type="checkbox"/> USA North | <input type="checkbox"/> USA Northeast |
| <input type="checkbox"/> USA South | <input type="checkbox"/> USA West | |

Select Your Manufacturing Specialty *

- | | | |
|--|-----------------------------------|---|
| <input type="checkbox"/> Office Supplies | <input type="checkbox"/> Printing | <input type="checkbox"/> Promotional Products |
|--|-----------------------------------|---|

Green Capabilities

- | | | |
|---|--|--|
| <input type="checkbox"/> Biodegradable Polymer Products | <input type="checkbox"/> Corn Plastic Products | <input type="checkbox"/> Corn-based Pressure Sensitive Label Adhesives |
| <input type="checkbox"/> FSC Certified | <input type="checkbox"/> LEED - Certified Building | <input type="checkbox"/> LOW VOC Inks |
| <input type="checkbox"/> Organic Cotton Apparel | <input type="checkbox"/> PCW Recycled Content Products | <input type="checkbox"/> PEEFC Certified |
| <input type="checkbox"/> SFI Certified | <input type="checkbox"/> SGPE Certified | <input type="checkbox"/> Rainforest Alliance Certified |
| | | <input type="checkbox"/> Vegetable Inks |

Printing Capabilities

- | | | |
|--|--|---|
| <input type="checkbox"/> 4- Color Process Printing | <input type="checkbox"/> Affixing Capabilities | <input type="checkbox"/> Badges/Buttons |
| <input type="checkbox"/> Bags | <input type="checkbox"/> Bar Coded Products | <input type="checkbox"/> Binders |
| <input type="checkbox"/> Books | <input type="checkbox"/> Bumper Stickers | <input type="checkbox"/> Business Cards |
| <input type="checkbox"/> Calendars | <input type="checkbox"/> Cards, Integrated | <input type="checkbox"/> Cards, Paper/Plastic/Vinyl |
| <input type="checkbox"/> CD/DVD Duplications | <input type="checkbox"/> Checks | <input type="checkbox"/> Color coding Products |
| <input type="checkbox"/> Commercial Printing | <input type="checkbox"/> Continuous Forms | <input type="checkbox"/> Corrugated Displays |

- | | | |
|--|---|--|
| <input type="checkbox"/> Cut Sheets | <input type="checkbox"/> Decals | <input type="checkbox"/> Digital Printing |
| <input type="checkbox"/> Direct Mail | <input type="checkbox"/> Envelopes, Carrier Affixed | <input type="checkbox"/> Envelopes, Catalog/Booklet |
| <input type="checkbox"/> Envelopes, Convertor | <input type="checkbox"/> Envelopes, Custom | <input type="checkbox"/> Envelopes, Stock |
| <input type="checkbox"/> Envelopes, Synthetic Material | <input type="checkbox"/> Envelopes, Window | <input type="checkbox"/> Filing Products |
| <input type="checkbox"/> Folding Cartons | <input type="checkbox"/> Form Savers | <input type="checkbox"/> Forms on flash SIMM |
| <input type="checkbox"/> Fuel Meter Tickets | <input type="checkbox"/> Fulfillment | <input type="checkbox"/> Guest Checks |
| <input type="checkbox"/> Health Care Forms | <input type="checkbox"/> Index Tabs | <input type="checkbox"/> Jumbo rolls |
| <input type="checkbox"/> Label/Form Combinations | <input type="checkbox"/> Labels, Bar Coded | <input type="checkbox"/> Labels, Cheshire |
| <input type="checkbox"/> Labels, EDP | <input type="checkbox"/> Labels, Integrated | <input type="checkbox"/> Labels, Laser |
| <input type="checkbox"/> Labels, Piggyback | <input type="checkbox"/> Labels, Pressure Sensitive | <input type="checkbox"/> Labels, Prime |
| <input type="checkbox"/> Labels, Shrink Sleeve | <input type="checkbox"/> Labels, Stock | <input type="checkbox"/> Labels, Thermal |
| <input type="checkbox"/> Laser Forms | <input type="checkbox"/> Letterhead | <input type="checkbox"/> Magnets |
| <input type="checkbox"/> Mailers, Custom | <input type="checkbox"/> Mailers, Fold and Seal | <input type="checkbox"/> Mailers, insert |
| <input type="checkbox"/> Mailers, Peelback | <input type="checkbox"/> Mailers, Stock | <input type="checkbox"/> Mailing/Fulfillment Services |
| <input type="checkbox"/> Marketing Services & Products | <input type="checkbox"/> MBE / WBE Certified | <input type="checkbox"/> Menus |
| <input type="checkbox"/> Note Pads | <input type="checkbox"/> Note Pads, Self-Adhesive | <input type="checkbox"/> Offset Printing |
| <input type="checkbox"/> Optical forms | <input type="checkbox"/> Package Design | <input type="checkbox"/> Packaging Products |
| <input type="checkbox"/> Pegboard Systems | <input type="checkbox"/> Personalized 3D Mailing Products | <input type="checkbox"/> Personalized Popups |
| <input type="checkbox"/> Personalized Shaped Postcards | <input type="checkbox"/> Plastic Cards | <input type="checkbox"/> Personalized Shaped Postcards |
| <input type="checkbox"/> Post Cards | <input type="checkbox"/> Posters | <input type="checkbox"/> Plastic Products |
| <input type="checkbox"/> Promotional Products | <input type="checkbox"/> Receipt Books | <input type="checkbox"/> Presentation Folders |
| <input type="checkbox"/> Register Forms | <input type="checkbox"/> RFID Solutions | <input type="checkbox"/> Recycled Products |
| <input type="checkbox"/> Trade Show Asset Management | <input type="checkbox"/> Union Member Shop | <input type="checkbox"/> Snap Sets |
| <input type="checkbox"/> Warehousing | <input type="checkbox"/> Web Printing | <input type="checkbox"/> Unit Sets |

Ad Specialties / Promotional Products Capabilities

- | | | |
|--|--|---|
| <input type="checkbox"/> Advertising Specialties | <input type="checkbox"/> Apparel | <input type="checkbox"/> Auto |
| <input type="checkbox"/> Awards | <input type="checkbox"/> Badges/Buttons | <input type="checkbox"/> Bags |
| <input type="checkbox"/> Bags | <input type="checkbox"/> Bumper Stickers | <input type="checkbox"/> Business Cards |
| <input type="checkbox"/> Calendars | <input type="checkbox"/> Calendars | <input type="checkbox"/> Cards, Integrated |
| <input type="checkbox"/> CD/DVD Duplications | <input type="checkbox"/> Corrugated Displays | <input type="checkbox"/> Decals |
| <input type="checkbox"/> Decals | <input type="checkbox"/> Digital Printing | <input type="checkbox"/> Digital Printing |
| <input type="checkbox"/> Drinkware | <input type="checkbox"/> Filing Products | <input type="checkbox"/> Food & Candy |
| <input type="checkbox"/> Fulfillment | <input type="checkbox"/> Fulfillment | <input type="checkbox"/> Home |
| <input type="checkbox"/> Incentive Programs | <input type="checkbox"/> Leisure | <input type="checkbox"/> Luggage |
| <input type="checkbox"/> Magnets | <input type="checkbox"/> Mailers, Custom | <input type="checkbox"/> Menus |
| <input type="checkbox"/> Outdoor | <input type="checkbox"/> Package Design | <input type="checkbox"/> Packaging Products |
| <input type="checkbox"/> Plastic Cards | <input type="checkbox"/> Post Cards | <input type="checkbox"/> Presentation Folders |
| <input type="checkbox"/> Promotional Products | <input type="checkbox"/> Rewards Program | <input type="checkbox"/> Safety |
| <input type="checkbox"/> Signage | <input type="checkbox"/> Stationery | <input type="checkbox"/> Technology |
| <input type="checkbox"/> Tools | <input type="checkbox"/> Toys & Novelties | <input type="checkbox"/> Trade Show |
| <input type="checkbox"/> Warehousing | <input type="checkbox"/> Wellness | <input type="checkbox"/> Writing |

Office Supply Capabilities

Breakroom & Janitorial Supplies

Technology

Computer Supplies

Office / Filing Supplies

Toner Supplies

Furniture

Office Supplies

Vendor Capabilities Comments